

	Evidence Area	Evidence required for standard portfolio	Evidence required for non standard portfolio	Evidence required for partial portfolio	Notes
		Majority of GPs expected to do this	For those who may find the standard portfolio challenging. Will need to be accompanied by success in approved knowledge assessment and approved clinical skills assessment (i.e. an exam)	Appropriate for a GP who has not been in clinical practice for all 5 years of revalidation cycle	
1	Statement of professional roles				Allows assessor to understand GPs background and context and content of his or her working life
2	Statement of exceptional circumstances				An opportunity to record circumstances such as prolonged or significant illness, career breaks including sabbatical and maternity leave, periods working abroad, changes in working such as break up of partnership or move t another practice. Allow assessors to interpret evidence presented to them.
3	Evidence of active and effective participation in annual appraisals	One per year		At least three	From 1 st April 2009

4	A Personal Development Plan (PDP) for each annual appraisal	One per year		At least three	From 1 st April 2009 PDP must contain <ol style="list-style-type: none"> 1. Statement of development need 2. How this need will be addressed 3. Date by which the goal will be achieved 4. Intended outcome of the goal PDP must be 'SMART'
5	A review of the PDP for each annual appraisal	One per year		At least two	GP must reflect on each goal, the development achieved and any reasons for not achieving the goal. Assessor must recognise not all goals can always be met. Rule of thumb says at least two thirds of goals should be achieved
6	Learning credits in each year of the revalidation period and in the revalidation period overall	50 credits per year, 250 credits per 5 year period	Not required	At least 150 credits	Credits self-assessed. See RCGP website Credits take into account impact and challenge Expected to demonstrate broad range of GP education Appraiser will verify credits
7	Multi-source feedback from colleagues	Two MSF per 5 year period (one in years 1-2 and one in years 4-5)		Either one or two	At present only GMC's MSF instrument meets RCGP requirements Most important part of MSF is reflection on the results and implementing changes as a result Assessor will look for evidence of reflection and improvement on areas identified

8	Feedback from patients	Two patient surveys per 5 year period (one in years 1-2 and one in years 4-5)		Either one or two	<p>RCGP reviewing surveys and will recommend ones for use in revalidation</p> <p>Survey will need to seek views of patients actually consulting the GP</p> <p>Results will be peer referenced against appropriate peer groups and GPs as a whole</p> <p>Most important part of patient survey is reflection on the results and implementing changes as a result</p> <p>Assessor will look for evidence issues identified, appropriate goals set and improvement in areas identified</p>
9	Description of any cause for concern or complaint				<p>Must include reflection by the GP on cause of concern or complaint</p> <p>All complaints, even those resolved at an early stage should be included</p> <p>Will be recorded on standard form in e-portfolio</p> <p>If there has been cause for concern RO will submit a statement to be included in the revalidation portfolio</p>
10	Significant event audits	5 significant events per 5 year period	Not required	One for each year in practice	<p>Submitted evidence must demonstrate, via analysis, areas for improvement, reflection and the implementation of change</p> <p>GP must be directly involved, must be discussed at team meeting, and changes must involve GP</p> <p>E-portfolio will have standard form to record details</p>

11	Clinical audits	Two full cycle audits including re-audit per 5 year period (one in years 1-3 and one in years 3-5)	Not required	Either one or two	Full-cycle audits will need to contain initial audit, change implemented and re-audit to demonstrate improvement Must be able to identify GPs individual care within the audit. Must be appropriate topic with recognised audit standard E-portfolio will have standard form to record details
12	Statement on probity and health				GP will be asked to verify standard statement or provide alternative statement Statement includes <ol style="list-style-type: none"> 1. No issues of probity 2. No health issues 3. GP not registered at practice where they work and uses health services appropriately 4. GP has insurance cover for their work
13	Additional evidence for areas of extended practice				For example teaching, research, appraising, out of hours work Statement from responsible organisation will suffice for non clinical activities GPwSI / clinical work requires more details including audits Assessor needs to be satisfied GPs extended roles appropriate and safe

http://www.rcgp.org.uk/revalidation/revalidation_guide.aspx

http://www.rcgp.org.uk/practising_as_a_gp/professional_development/cpd_credits_system/benchmarking_tool/the_credits_system_explained.aspx