

APPRAISAL FEEDBACK FORM 2010-11

Name of Appraisee _____ Date of Appraisal _____

Appraisers appreciate feedback that allows them to compare how they think the appraisal went with how you think it went. Additionally, this feedback provides some evidence needed for their own appraisal and appraiser competency checks, it is therefore an important process.

Your details will be removed prior to sharing this information with your appraiser so that the forms can be analysed without your identify

Appraisers Name _____

Please answer the following questions:

How long did you spend in preparation?

How long did your appraisal interview last?

Were the agreed summary forms an accurate record of discussions?

Does your development plan reflect your main priorities for development?

Are your development goals attainable/achievable?

Are you registered to use the NHS Toolkit, available online at www.appraisals.nhs.uk, for completion of your appraisal paperwork? If not, is there any particular reason why you do not use this?

How well did the appraiser perform in the following areas (please circle):

Empathy	poor	1	2	3	4	5	6	v good
Listening	poor	1	2	3	4	5	6	v good
Questioning	poor	1	2	3	4	5	6	v good
Challenging	poor	1	2	3	4	5	6	v good
Motivating	poor	1	2	3	4	5	6	v good
Vision	poor	1	2	3	4	5	6	v good
Resources	poor	1	2	3	4	5	6	v good
Overall Skills	poor	1	2	3	4	5	6	v good

Comments/Suggested Improvements:

(please continue overleaf if necessary)

Please return to: Jo Smekens, GP Appraisal Co-ordinator, Postgraduate Centre, Hospital Campus, Standing Way, Eaglestone, Milton Keynes MK6 5NG